

ARNOLD COMMUNITY CHURCH

Worship Coordinator Position

Start Date: As soon as possible Hours: 15 per week

Wage: Based on experience and education

Arnold Community Church is looking for a Worship Coordinator who has a desire to work alongside our existing worship teams and Worship Ministry Leadership Team. This person will provide leadership, admin support and creative design to our worship services and will work closely with the Lead Pastor and the worship team leaders to increasingly help our church grow in our worship.

Prerequisites:

- A professed faith in Jesus Christ and an agreeance with the BCMB Confession of Faith found at <https://bcmb.org/about/our-confession-of-faith/>
- Strong leadership and administration skills
- Ability to lead worship from an instrument (piano or guitar)
- Experience and training (accredited school) in worship leading
- Experience with Planning Center Services and Proclaim software an asset

Outline of Responsibilities:

Administration/leadership of our Sunday services

- Plan weekly services with Lead Pastor
- Lead worship in rotation with our existing worship leaders (roughly once a month)
- Work with existing worship leaders/teams towards our agreed upon vision of worship
- Be prepared to fill a variety of roles (musician, vocals, audio/visual) on Sunday mornings
- Make sure weekly worship leaders receive & provide necessary details for service
- Facilitate the design of engaging and consistent Sunday media presentations
- Be present for most Sunday mornings regardless of role
- Set up YouTube Stream for services
- Create and manage weekly event for in-person attendance in Eventbrite

Coordination of the Worship Ministry

- Create quarterly worship ministry schedule
- Work with Lead Pastor & Ministry Leadership Team to plan & oversee worship events (Advent season, Lent season, worship nights, etc)
- Identify and help to screen new worship volunteers
- Administrate and oversee equipping of volunteers (conferences, in-house training, etc) with input from Worship Ministry Leadership Team
- Co-run our social media accounts by contributing worship ministry related content

Submit resume and cover letter to apply@arnoldcommunitychurch.com

Questions? Contact Lead Pastor Cam Stuart:
604-864-2208 (church office) or cam@arnoldcommunitychurch.com