

Director of Children's Ministry

Ministry Description

Background: Arnold Community Church has had for the last number of years a vibrant and growing children's ministry. This is observed in several ways. First, on a very tangible level, our ministry to children touches the lives of approximately 100+ children every week. Consistent growth has been evidenced in our VBS Ministry and Kids Club for the past number of years and almost all our church growth stems from younger married couples or young families. Second, it is within our ministry to children where we have seen the majority of spiritual faith commitments and while this is not necessarily unique to Arnold Community Church, we recognize that 35% of the Sumas Prairie comprises children and youth. Thus, for us not to work intentionally at reaching these children for Jesus would simply not be wise stewardship of what God has placed before us. Third, our volunteer base within our Ministry to Children is large because people see the vision and want to be a part of a vibrant ministry where spiritual fruit is evidenced. However, these volunteers need to be led and the ministry managed well to best utilize the opportunity, human resources and spiritual gifts. These are all things for which we must be grateful yet they also require focused and passionate leadership.

Position: Director of Children's Ministry

Hours: Starting now at 6hrs/week, gradually increasing to 20 hrs/week as programming returns.

Primary Responsibilities:

1. Provide visionary leadership for the ministry to children between the ages of nursery through grade 5. Specifically, these ministries currently include...
 - Nursery (newborns through age 2)
 - Children's Church (age 3 – kindergarten)
 - Sunday School (grades 1-5)
 - Vacation Bible School
 - Kids Club
2. Manage a large and enthusiastic volunteer team which demonstrates a high commitment for ministry to children. (Including scheduling, reminders, equipping, etc)
3. Administrate the overall ministry effectively using both human resources and solid organizational skills.

Employment expectations

Personal

- ✚ Demonstrate a maturing relationship with Jesus Christ.
- ✚ Demonstrate physical, marital, and emotional health and well-being.
- ✚ Passion for reaching children with the gospel.
- ✚ Team player both within the Children's Ministry Department but also as a key contributor to the Arnold Community Church staff team.
- ✚ Contribute to the well-being of and engaged with the body at Arnold Community Church.

Ministry

- ✚ Demonstrated spiritual gifts of leadership (evidenced through vision casting, equipping others, managing volunteer teams) that will provide godly, passionate leadership to a vibrant Children's Ministry to increasing spiritual heights through a variety of avenues and means (eg. Creative Bible teaching, service opportunities, drama, music, prayer, evangelism, etc.).
- ✚ Intentionally develop the Children's Ministry Leadership Core through vision casting, equipping, and encouragement.
- ✚ Demonstrate solid organizational skills utilizing technology, time management, and office area as tools to aid in a large ministry.
- ✚ Encourager of people.
- ✚ Demonstrate desire for and pursuit of further professional growth which may take the form of formal or informal learning.
- ✚ Demonstrate a strong work ethic. Within the context of ACC, it is expected that a full work week comprises 40 hours. However, it would also be anticipated that a full-time employee serve 5 hours beyond a work week in the same way that all of our volunteers serve ACC above and beyond their vocational calling. Thus, the Director of Children's Ministry will need to serve 20 hours per week as per their employment contract stipulates. Additionally, they may serve several hours above and beyond either in Children's Ministry or somewhere else that breathes life into them.

Administrative/Other

- ✚ Record holiday time, sick days, family responsibility days in Church Office Staff Manual. (All staff are required to do the same. This builds accountability and trust with co-workers and supervisors).
- ✚ Maintain office hours that mesh well with the rest of pastoral and administrative staff for the purpose of team-building and communication.
- ✚ Attend staff meetings regularly.
- ✚ Participate in staff/elder functions as planned.

Lines of accountability

While the Elder Team serves as the overall “shepherd employer” of all the staff, on a day to day ministry level, the Director of Children’s Ministry shall be accountable to the Lead Pastor. The Lead Pastor will take initiative in mentoring/coaching/encouraging the Director of Children’s Ministry.

Compensation:

The Director of Children’s Ministry shall be compensated according to the salary grid that Arnold Community Church utilizes with the rest of pastoral and administrative staff. Where an individual lands on the salary grid which is dependent on a variety of factors, including experience and education.

Holiday time: 2 weeks from years 1 through 4.

Official start date: As soon as possible.